

Director Criteria

Mandatory experience:	Additional preferred experience:
1. A member in good standing with CSAP Society.	1. Management experience - details to be provided by candidate.
2. Three years of experience as a CSAP Society member.	2. Previous Board experience - details to be provided by candidate.
3. Two years serving on a CSAP Society standing committee or sub-committee.	
4. A minimum of three CSAP submissions.	
5. A member in good standing with the Parent Organization (EGBC, CAB, BCIA).	

CSAP Director Candidate Pathway

The CSAP Society has a working Board, and each Board of Director is expected to chair an active committee. Committee work is administrative in nature and as such requires directors with an interest and aptitude for administration along with consulting expertise. Approximately 80% of Board time is spent dealing with administrative matters, with the remaining 20% spent on matters of a technical nature.

Time requirements for Board activities are as follows:

- Meetings are held 4 times a year (in-person or virtual).
- Each meeting is 3 to 4 hours in duration.
- Up to 1 hour of pre-reading materials for each meeting.

Committee Structure

There are 28 committee positions through which to gain the necessary experience. Committee chairs are expected to be available to handle committee issues as they arise. As the chair, committee work accounts for about 80% of the time commitment to CSAP Society, while Board meeting attendance and other Board activities account for the remaining 20%. Each committee has different time commitments and will vary from year to year. (Refer to the “CSAP Director and Committee Remuneration Policy” for information on remuneration.)

Committee	# of Members	Tenure	Meeting Schedule	Special Requirements
Discipline	4	2-year term	Semi-annually and as required	
Membership	6	2-year term	Quarterly	
Performance Assessment	6	2-year term	Monthly	PA panel member experience
Professional Development	6	2-year term	Bi-monthly	
Technical Review	6	2-year term	Bi-monthly	