



CSAP GRADUATE SCHOLARSHIPS IN ENVIRONMENTAL SCIENCES AND ENGINEERING

Scholarship Program Information Package

The Contaminated Sites Approved Professionals of British Columbia (CSAP Society) is committed to supporting the next generation of contaminated sites professionals. To advance this objective, the Society offers up to three annual scholarships to graduate students in science and engineering whose research contributes to the assessment, remediation, and management of contaminated sites in British Columbia.

For background and information, applicants are directed to the following websites:

- [The Ministry of Environment and Parks, Site Remediation](#)
- [CSAP Society](#)

About the CSAP Society

The CSAP Society is a self-regulating professional society mandated by the BC *Environmental Management Act*. Under the mandate, CSAP Society's members, referred to as Approved Professionals, are credentialed to review application for environmental certification documents and make recommendations to the BC Ministry of Environment and Parks (ENV) that the certification documents be released. The CSAP Society also represents the best interest of government, industry, and public by providing advice on regulatory policy in BC. The CSAP Society is recognized as a leader and catalyst for innovative, value-driven approaches to improving land and water quality for the beneficial use of all.

Scholarship Details

The CSAP Society will award up to three (3) scholarships to eligible applicants who meet the eligibility criteria and application requirements outlined below:

- Two scholarships are valued at \$5,000 each.
- One scholarship, the Mike Macfarlane Memorial Scholarship, is valued at \$7,000. The Mike Macfarlane Memorial Scholarship was established in memory of Mike Macfarlane, the former Director of the Land Remediation Section of ENV and is awarded for outstanding innovative and forward-thinking research relevant to contaminated sites in BC.

Eligibility Criteria

- 1) Applicant must be enrolled in and have started a science or engineering program leading to a post graduate project or thesis.

- 2) Applicant must have a clearly defined research project (can be full thesis or a major project for a coursework masters) and demonstrate the relevance of the research to the investigation and remediation of contaminated sites.
- 3) Applicant must be enrolled in a graduate degree program with an expected completion date being in the following calendar year and describe their research project in enough detail to determine its merits for scholarship award. Scholarships will be preferentially awarded to students beginning their work, not completing it.
- 4) Applicant must not have previously received a CSAP Graduate Scholarship in Environmental Sciences and Engineering.

Application Requirements

An application for a scholarship will be considered if it meets the following requirement:

- 1) A completed application form.
- 2) Two letters of reference. One reference must be from the applicant's supervising academic professor and the second from a professional reference who is not related to the applicant who can verify the applicant's involvement in professional or community activities. Each reference letter must be submitted by the reference directly to the CSAP Society before the application deadline.
- 3) Official copies of the applicant's academic transcripts and/or academic achievements (e.g., other scholarships).

Applicants must complete the PDF forms available at the CSAP website. Completed applications can be sent to the CSAP Society by:

- Email: info@csapsociety.bc.ca
- Mail: Attn: CSAP Scholarships
613 - 744 West Hastings Street
Vancouver, BC V6C 1A5

The application form with all supporting documents must be received by **March 31, 2027, at 5:00 p.m. PT**. Incomplete or late applications will not be considered or accepted.

CSAP Society will not return or destroy any of the documentation submitted. Each applicant should retain a copy of their application and documents for their records. CSAP Society is not responsible for lost applications.

Selection Process and Notification

Applications will be reviewed by the Scholarship Selection Panel, which is comprised of experienced contaminated sites practitioners. Scholarships will be awarded based on the following criteria:

- 1) The potential contribution of the applicant's academic project, thesis, or research to advancing the understanding, assessment, remediation, or management of contaminated sites. Preference may be given to applicants who demonstrate awareness of, interest in,

- 2) Academic achievement, references, and other accomplishments demonstrating leadership, community involvement, professional development, innovation, and contributions to emerging areas of research.
- 3) For the Mike Macfarlane Memorial Scholarship, additional consideration will be given to the extent of innovation, relevance, and forward-thinking demonstrated through the applicant's research and academic pursuits.

Once applications have been reviewed by the Scholarship Selection Panel, additional considerations, such as maintaining balance across topic areas, degree types, and other relevant factors, may be taken into account during the final decision-making process. However, all applicants will first be evaluated on the strength of their individual applications and merits.

Scholarship recipients will be selected by May 31, 2027. All applicants will receive written notification of the outcome of their application, regardless of whether they are selected. All correspondence related to the scholarship application process will be sent by email to the email address provided in the application.

Scholarship funds will be disbursed upon receipt of proof of enrolment in a graduate program and the recipient's Social Insurance Number (SIN). The SIN is required for income tax reporting purposes. Recipients who fail to provide proof of enrolment and their SIN within two weeks of being notified of the scholarship award may forfeit the scholarship.

Expectations of Scholarship Recipients

Scholarship recipients are expected to attend the CSAP Society's Spring Professional Development Workshop in June 2027 to present their research, receive formal recognition, and accept their award. Recipients may also be invited to participate in other CSAP Society events and activities during their research to share their work and engage with Society members.

Terms and Conditions

- 1) The CSAP Society reserves the right, in its sole discretion, to modify, amend, suspend, or cancel the scholarship program at any time without notice.
- 2) The CSAP Society retains sole discretion to determine all matters relating to the awarding of scholarships and the administration, interpretation, and application of these Terms and Conditions.
- 3) Applicants must satisfy all eligibility criteria. The CSAP Society reserves the right, in its sole discretion, to determine whether an applicant meets the eligibility requirements.
- 4) By submitting a scholarship application, the applicant:
 - a) agrees that they will have no claim against the CSAP Society arising from the denial, modification, suspension, withdrawal, or revocation of a scholarship;

- b) authorizes the CSAP Society, its directors, officers, employees, contractors, the Technical Review Committee, the Scholarship Selection Panel, and their respective representatives to collect, use, disclose, and retain the applicant's personal information, including information provided by referees, for the purposes of evaluating applications and administering, maintaining, promoting, and reporting on the scholarship program;
 - c) grants the CSAP Society the right to use information provided in the application, including the applicant's name, likeness, city and province of residence, university affiliation, program of study, and any quotations provided in connection with the scholarship program, for promotional, educational, or publicity purposes related to the scholarship program, in any media now known or later developed, without further compensation or notice;
 - d) acknowledges that the CSAP Society may disclose information provided in the application to third-party service providers and agents engaged by the Society in connection with the administration of the scholarship program; and
 - e) acknowledges that the CSAP Society will collect, use, disclose, store, and protect personal information only for the purposes identified above and in accordance with the CSAP Society's Privacy Policy and applicable privacy legislation.
- 5) All decisions of the Scholarship Selection Panel are final. No appeal or review process is available. The number of scholarships awarded may be influenced by the number and quality of applications received.
- 6) A scholarship may be withdrawn or rescinded if a recipient provides false, misleading, inaccurate, or incomplete information, or omits material information in their application or at any time thereafter. In such circumstances, the CSAP Society may require repayment of all or part of the scholarship funds awarded.
- 7) Scholarship funding will be provided as a one-time payment and will be issued in a single lump sum by cheque or another payment method determined by the CSAP Society.
- 8) Recipients are solely responsible for determining and meeting any tax obligations arising from receipt of a scholarship award.
- 9) Scholarship funds will be disbursed upon receipt of proof of enrolment in a graduate program and the recipient's Social Insurance Number (SIN). The SIN is required for income tax reporting purposes. Failure to provide proof of enrolment and a valid SIN within two (2) weeks of notification of the scholarship award may result in forfeiture of the scholarship.
- 10) This scholarship may be held concurrently with other scholarships, awards, bursaries, or sources of financial support, unless otherwise restricted by the terms of those funding sources.

Contact Information

Applicants can contact the CSAP Society for more information or to verify receipt of their application prior to the deadline by:

- Email: info@csapsociety.bc.ca
- Phone: 604-451-4555