

## CSAP AT A GLANCE 2024

The Society of Contaminated Sites Approved Professionals (“CSAP Society”) is an independent organization that credentials professionals, called Approved Professionals (“APs”), to review environmental certification applications (referred to as submissions) made under the *Environmental Management Act* Contaminated Sites Regulation and, more specifically, Protocol 6. The purpose of CSAP Society beyond the review of submissions includes cooperating and consulting with other professional and scientific bodies, stakeholders, and local and provincial governments. CSAP Society endeavours to uphold and protect the public's interest by ensuring the integrity, objectivity, and expertise of its member APs.

### CSAP MEMBERSHIP

<p><b>By Specialty</b></p> <ul style="list-style-type: none"> <li>Numerical Standards Specialists: 80</li> <li>Risk-based Standards Specialists: 14</li> <li>Numerical / Risk-based Standards Specialists: 5</li> </ul> <p><b>Total Members: 99</b></p>	<p><b>Regulatory Organization Affiliation</b></p> <ul style="list-style-type: none"> <li>Engineers and Geoscientists of BC: 67</li> <li>BC Institute of Agrologists: 16</li> <li>College of Applied Biologists: 15</li> <li>Association of the Chemical Profession of BC: 5</li> </ul> <p>Note: Several members are part of two or more professional organizations.</p>
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### SUBMISSIONS PROCESSED UNDER PROTOCOL 6

[Protocol 6: Applications with Approved Professional Recommendations and Preapprovals](#) sets out the activities and recommendations that are required when making a submission on a non-high-risk site. The site risk classification is determined by completing a Site Risk Classification form.

Starting July 1, 2008, CSAP Society began processing submissions under the Ministry of the Environment and Climate Change Strategy (“ENV”) Protocol 6.

### SUBMISSIONS PROCESSED ANNUALLY

Fiscal Year	Number of submissions	Fiscal Year	Number of submissions
2008-2009	85	2016-2017	123
2009-2010	119	2017-2018	188
2010-2011	143	2018-2019	70
2011-2012	58	2019-2020	105
2012-2013	88	2020-2021	77
2013-2014	126	2021-2022	99
2014-2015	120	2022-2023	155
2015-2016	104	2023-2024	150
<b>Total</b>			<b>1,810</b>

## CSAP AT A GLANCE 2024

### SUBMISSIONS RECEIVED BY SECTOR

Sector	2023-2024	2022-2023	2021-22
Commercial	135	134	83
Municipality	5	7	6
Oil & Gas	7	7	7
BC & Crown Corporations	1	7	3

### BETTERING THE INDUSTRY

As part of CSAP Society's commitment to bettering the industry, reviews of technical documents are undertaken at the request of ENV and stakeholders as well as internally generated. White papers and other projects designed to enhance our members' knowledge are conducted annually and posted on CSAP Society's website.

Technical reviews completed	81
Special projects completed	45

*Since CSAP Society's inception in 2008*

### STAKEHOLDER INVOLVEMENT

Several meetings are organized annually to facilitate a better understanding of stakeholders' concerns, attended by ENV. Stakeholder groups are organized to provide industry input on appropriate technical reviews and white papers.

### MAJOR STAKEHOLDERS

- BC Business Council
- Urban Development Institute
- Union of BC Municipalities
- Canadian Fuel Association

### RECENT DEVELOPMENTS

- In 2022, at ENV's request, added Review Services.
- In 2019, the updated Webmap was launched.

### FUTURE ENDEAVOURS

During 2024, CSAP Society will continue its progress on the objectives of the 2023-2025 strategic plan, including updates to the CSAP website and Member Services area to improve their functionality and design. In addition, CSAP Society will continue to strengthen the relationship with ENV, working together on various initiatives and topics and supporting them where able.



## CSAP AT A GLANCE 2024

### OPERATIONS

#### BOARD OF DIRECTORS

CSAP Society is governed by 12 directors representing industry, the scientific community, and local government. The Board of Directors (“Board”) consists of the following:

- one director who is both a member of CSAP Society and Engineers and Geoscientists of BC;
- one director who is both a member of CSAP Society and the College of Applied Biologists;
- one director who is both a member of CSAP Society and the BC Institute of Agrologists;
- five directors at large who are members of CSAP Society;
- three directors, appointed by the Ministry Director, consisting of one from each of the following industry groups:
  - local government;
  - environmental representatives; and
  - industry groups; and
- one director, who is an employee of ENV, appointed by the Ministry Director.

### PROFESSIONAL DEVELOPMENT

CSAP Society provides ongoing professional development (“PD”) opportunities including an annual Fall PD Workshop, a members-only workshop in conjunction with CSAP Society’s Annual General Meeting, and webinars focusing on relevant issues. The Members’ Update, CSAP Society’s quarterly newsletter, communicates changes, news, events, and updates from CSAP Society and ENV.

### QUALITY ASSURANCE

To achieve consistently high standards among APs, each submission receives a detailed peer administrative screening. Random audits are conducted on one in eight submissions. These audits, or Performance Assessments, provide valuable feedback to the AP, serve as a check on the submissions process, and form the basis for continuous improvement.

### COMPLAINT PROCESS

CSAP Society maintains an online complaint process through which the public can submit a complaint to the Board. To date, no complaints have been received.

### RECOGNITION

In 2017, CSAP Society received a Brownie Award in the REPROGRAM-Legislation, Policy and Program Initiatives category. The Brownie Awards recognize excellence in the remediation and redevelopment of brownfield sites across Canada.

In 2015, CSAP Society received a positive review by the University of Victoria Environmental Law Centre in their study *Professional Reliance and Environmental Regulation in British Columbia*.