

The Contaminated Sites Approved Professionals Society (CSAP Society) is an independent organization that credentials professionals to review environmental certification applications (submissions) made under the *Environmental Management Act* and *Contaminated Sites Regulation* and more specifically, Protocol 6. The purpose of the society beyond the review of submissions includes cooperating and consulting with other professional and scientific bodies, stakeholders, local and provincial governments. Upholding and protecting the public's interest by ensuring the integrity, objectivity and expertise of members is important to the society.

CSAP MEMBERSHIP

<p>By Speciality:</p> <ul style="list-style-type: none"> Standards Specialist: 90 Risk Specialist: 16 Standards / Risk Specialists: 4 <p>Total Members: 110</p>	<p>Professional Organization Affiliation</p> <ul style="list-style-type: none"> Association of Professional Engineers and Geoscientists of BC: 80 College of Applied Biology: 18 BC Institute of Agrology: 13 Association of the Chemical Profession of BC: 5
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SUBMISSIONS PROCESSED UNDER PROTOCOL 6

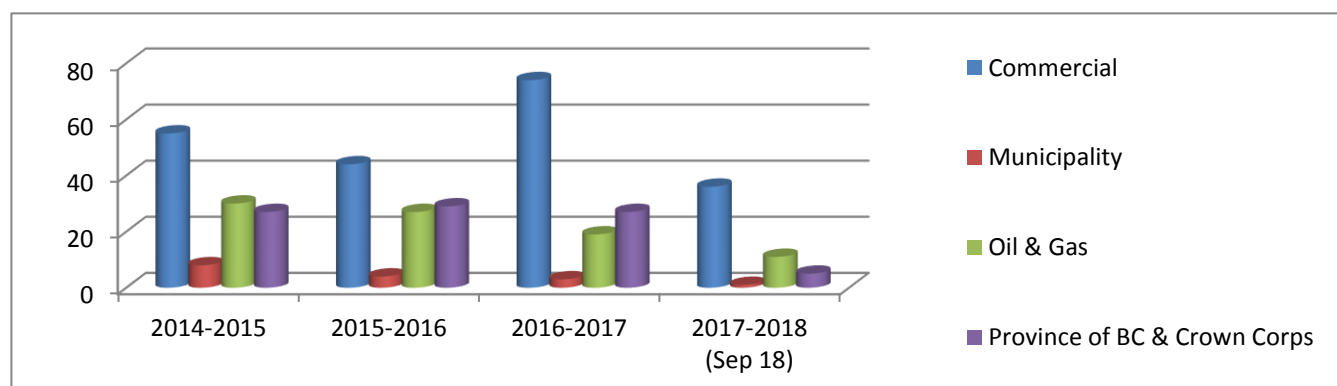
Protocol 6: Eligibility of Applications for Review by Approved Professionals (APs), sets out the activities and recommendations that are required when making a submission on a low to medium risk site. The site risk classification is determined by completing a Site Risk Classification form.

Starting July 1, 2008, the Society began processing submissions under ENV Protocol 6.

Submissions Processed Annually

CSAP 2008-2009	80	CSAP 2013-2014	125
CSAP 2009-2010	111	CSAP 2014-2015	120
CSAP 2010-2011	131	CSAP 2015-2016	104
CSAP 2011-2012	58	CSAP 2016-2017	123
CSAP 2012-2013	89	CSAP 2017-Sept 18	53
Total:	994		

SUBMISSIONS RECEIVED BY SECTOR



BETTERING THE INDUSTRY

As part of the Society's commitment to bettering the industry, reviews of technical documents are undertaken at the request of the Ministry, Stakeholders as well as internally generated. White Papers and other projects designed to enhance our members' knowledge are conducted annually, the results of which are posted to the CSAP website.

Technical reviews completed: 70 (at the request of; ENV 39, SAB 1, CSAP 17)

Special projects complete: 26

STAKEHOLDER INVOLVEMENT

Several meetings are organized annually to facilitate a better understanding of stakeholders' concerns, attended by the Ministry of Environment. Stakeholder Groups are organized to provide industry input on appropriate technical reviews and white papers.

MAJOR STAKEHOLDER:

BC Business Council

Urban Development Institute

Union of BC Municipalities

Canadian Fuel Association

RECENT DEVELOPMENTS

In depth discussions with Stakeholders and the Ministry regarding the use of professional judgement. CSAP considers the increased use of professional judgment with appropriate scientific rationale could mitigate the cost of remediation in repeating circumstances.

FUTURE ENDEAVOURS

During 2017, the society will be focused on improving communications with members, stakeholders, the Ministry of Environment and the public.

THE CSAP OPERATION

BOARD OF DIRECTORS

The Society is governed by 12 directors representing a broad constituency: industry, the scientific community and local government.

The board consists of the following:

- (a) One director who is both a member of the society and the Association of Professional Engineers and Geoscientists of British Columbia;
- (b) One director who is both a member of the society and the College of Applied Biology;
- (c) One director who is both a member of the society and the British Columbia Institute of Agrologists;
- (d) Five directors at large who are members of the society;
- (e) Three directors, appointed by the Ministry Director, consisting of one from each of the following Industry groups;
 - (i) Local governments; and
 - (ii) Environmental representatives; and
 - (iii) One director, who is an employee of the Ministry of Environment, appointed by the Ministry

PROFESIONAL DEVELOPMENT

The society provides professional development opportunities on an ongoing basis including a general Fall PD Workshop in conjunction with the CSAP AGM, "members only" Workshop and quarterly PD webinars focusing on issues of the day.

QUALITY ASSURANCE

To achieve consistently high standards among Approved Professionals, each submission receives a detailed administrative peer screening. Random audits are conducted on 1 in 8 submissions. These audits, or performance assessments, provide valuable feedback to the Approved Professional, serve as a check on the submissions process, and form the basis for continuous improvement.

Recent Feedback from Submitting APs regarding CSAP's Performance Assessment Process (May 2013 - Aug 2017):

Would you rate the Performance Assessment as:		
	Yes	No
Overly detailed?	37%	63%
Lacking in detail?	6%	94%
Informative?	97%	3%
Response rate: 42/72		

CSAP COMPLAINT PROCESS

The Society maintains an online complaint process through which the public can submit a complaint to the Board. To date no complaints have been launched.

RECENT EVALUATION

The society received a positive review by the Environmental Law Centre, University of Victoria study (February 2015): Professional Reliance and Environmental Regulation in British Columbia.