

CSAP Member’s pathway to participating in Society activities

Members who are interested in participating in the activities of the Society are encouraged to join a committee. Some committees have specific requirements, others are more general in nature.

Committee Structure and Tenure:

Committee	# of Members	Tenure	Special requirements
Membership	6	2 – 2 year terms	
PD Sub-Committee	6	2 – 2 year terms	
Technical Review	6	2 – 2 year terms	Requires a balance of experienced risk and standards assessors
Performance Assessment	6	2 – 2 year terms	PA Panel Member
Discipline Committee	up to 6	2 – 2 year terms	
Governance Committee	up to 6	2 – 2 year terms	Former CSAP Executives

The committee membership is reviewed annually in May to determine what positions will be coming available and a notice announcing the opportunities is sent to the membership. Members seldom wait longer than a year for a committee appointment. ([link to committee information](#))

Members interested in becoming a Director

The CSAP Board is composed of 12 members:

- 4 Directors appointed by MoE (including an MoE representative)
- 3 elected Directors representing the parent organizations
- 5 elected at-large Directors

Members who meet the criteria below are eligible to run for the elected Directorships, to represent their parent organization or as an at-large Director. The election of Directors is conducted at the CSAP June Annual General Meeting, with parent organization and at-large positions elected in alternating years. The term of a Directorship is two years with the option to run for a second two-year term before stepping down.

Given the CSAP constitution, which requires CSAP to assist MoE in the development of regulatory documents, consult with other professional bodies, and the public, the following qualifications have been established for Director candidates:

- Must be a member in good standing
- Must be a member for 3 or more years
- Must have made at least 3 CSAP submissions resulting in issuance of instruments.
- Must have completed 2 years of work on a standing committee or subcommittee

As CSAP is a working Board, elected Directors are expected to Chair an active committee on behalf of the Board. Committee work is administrative in nature and as such requires Directors with an interest and aptitude for administration along with consulting expertise. Roughly, 80% of Board time is spent dealing with administrative issues with the remaining 20% spent on matters of a technical nature.