



CSAP

Society of Contaminated
Sites Approved Professionals
of British Columbia

ANNUAL REPORT

2019-2020





OUR VISION

CSAP Society, trusted professionals for sound environmental stewardship.

OUR MISSION

To serve government, the public and industry by evaluating and advancing the practice and quality of contaminated sites management within B.C.'s regulatory framework.

ABOUT US

The Contaminated Sites Approved Professionals Society (CSAP Society) is an independent organization that is mandated by the provincial government, through the Ministry of Environment and Climate Change Strategy, to review environmental certification applications (submissions) made under the Environmental Management Act and Contaminated Sites Regulation and more specifically, Protocol 6. The purpose of the society, beyond the review of submissions, includes cooperating and consulting with other professional and scientific bodies, stakeholders, local and provincial governments. Upholding and protecting the public's interest by ensuring the integrity, objectivity and expertise of members is important to the society. In

B.C., the Ministry of Environment and Climate Change Strategy is responsible for regulations detailing safe and legal levels of soil and water contaminants. Members of CSAP Society are qualified to review all non-high-risk environmental certification applications to ensure these regulations are being met. They perform an important role for the government and for landowners by addressing potential contamination issues in a timely manner which helps advance redevelopment projects. All non-high-risk sites seeking a ministry Certificate of Compliance must be reviewed by a Contaminated Site Approved Professional.

CSAP AT A GLANCE

BETTERING THE INDUSTRY

As part of the society's commitment to bettering the industry, reviews of technical documents are undertaken at the request of the ministry, stakeholders as well as internally generated. White papers and other projects designed to enhance our members' knowledge are conducted annually, the results of which are posted to the CSAP website.

Technical reviews completed: 74

Special projects completed: 34

RECENT ACCOMPLISHMENTS

Select projects completed this year include the PFAS Guidance Document, Soil Vapour Guidance and the Petroleum Hydrocarbon PCOC Review.

In addition, CSAP's Performance Assessment Committee and the Detailed Screening Subcommittee have continued to work with the ENV to ensure consistency across submissions and foster an increased level of collaboration between the two organizations. We look forward to continuing to work closely with ENV.

SUBMISSIONS PROCESSED UNDER PROTOCOL 6

Protocol 6: Eligibility of Applications for Review by Approved Professionals (APs), sets out the activities and recommendations that are required when making a submission on a non-high-risk site. The site risk classification is determined by completing a Site Risk Classification form.

Starting July 1, 2008, the Society began processing submissions under ENV Protocol 6.

MEMBERSHIP BY SPECIALITY

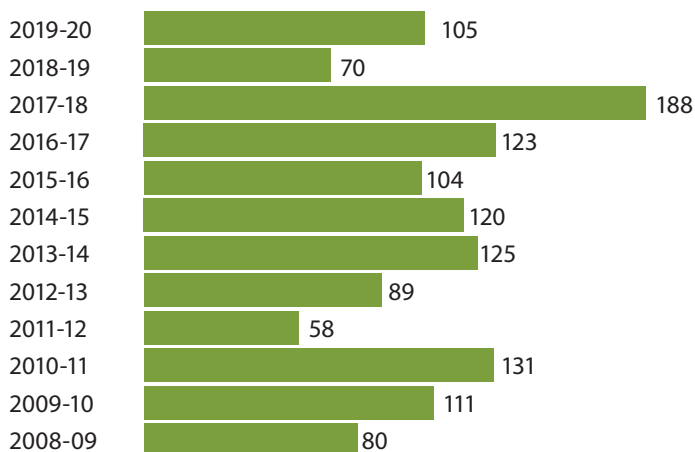
92 Numerical Standards Specialists

18 Risk-Based Standards Specialists

6 Numerical Standards / Risk-Based Standards Specialists

116 = TOTAL MEMBERS

SUBMISSIONS PROCESSED ANNUALLY



SUBMISSIONS RECEIVED BY SECTOR

	2019-20	2018-19	2017-18
Commercial	10	48	133
Municipality	83	5	5
Oil & Gas	5	8	32
BC & Crown Corps	7	9	18
Total	105	70	188

QUALITY ASSURANCE

To achieve consistently high standards among approved professionals, each submission receives a detailed administrative peer screening. Random audits are conducted on 1 in 8 submissions. These audits, or performance assessments, provide valuable feedback to the approved professional, serve as a check on the submissions process, and form a basis for continuous improvement.



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MESSAGE FROM THE MINISTRY

On behalf of the Land Remediation Section of the Ministry of Environment and Climate Change Strategy, I wish to thank all members of the CSAP Society for their continued efforts, support and dedication towards remediation of contaminated sites in British Columbia.

The Land Remediation Section experienced a multitude of changes in the past year:

- The program has been busy and was successful within the government's agenda, seeing two bills passed by the legislature: Bill 17, passed May 2019, is the amendment of the Environmental Management Act (EMA) for site identification; and Bill 3, passed March 2020, is the EMA amendment for soil relocation. The ministry is currently devoted to the corresponding Contaminated Sites Regulation (CSR) Stage 13 and 14 amendments to enable implementation of the recent legislative changes. CSR Stage 13 amendments were approved by cabinet June 2020 and come into force February 1, 2021.

- Approved professional-recommended instrument applications slowed in the wake of the CSR Stage 11 and 12 amendments but have since rebounded this past fiscal year. In 2019/2020, the ministry received close to 600 notifications of independent remediation and issued 156 instruments based on Approved Professional recommendations.

- To implement results from a business improvement project, enhanced application management processes have been developed along with an updated Apply for Services webpage that replaces the previous Administrative Guidance 3. In addition, the Land Remediation Section has updated processes for making enquiries regarding applications, technical aspects, remediation, standards and more. The Contact Us webpage of the ministry has six email addresses to use to obtain information from Land Remediation. The ministry has received feedback on these changes and

will make adjustments to further improve the new fair, equal and consistent process.

- With the creation of a Professional Reliance team, Land Remediation has taken the initial step in meeting the recommendations from the Final Report of the Review of Professional Reliance in Natural Resource Decision-Making. Under the Professional Governance Act, the team will continue to work with CSAP to improve transparency and consistency in our professional reliance model.

- The Land Remediation Section has initiated a project to prepare policy regarding climate change impacts relating to contaminated site management. Members from Land Remediation are collaborating with the Climate Action Secretariat and other ministries with the objective of developing or adapting programs and processes that are protective and resilient under future climate change scenarios.

In early 2020, there were early signals of COVID-19. We could not anticipate then how it would impact all aspects of our lives. The Land Remediation Section has worked arduously and determinedly to maintain our turn around times and responsiveness to our clients and partners on investigation and remediation enquiries and submissions while virtually delivering the contaminated sites oversight model.

My thanks to Tony Gillett, CSAP President; Catherine Schachtel, CSAP Executive Director; the CSAP Board of Directors; CSAP staff; and the members of the CSAP Committees and Working Groups, for their contributions and achievements in 2019/20.



A handwritten signature in black ink, reading 'Danielle Grbavac', written in a cursive style.

Danielle Grbavac
A/Director, Land Remediation

BOARD OF DIRECTORS



Heidi Horlacher



Andrea Akelaitis



Anne Bancroft-Jones



Vincent Hanemayer



Tony Gillett



Eva Gerencher



Beth Power



Duncan Macdonald



Tara
Siemens-Kennedy



Patricia Carmichael



Trish Miller



Guy Patrick

APPOINTED DIRECTORS

Heidi Horlacher, P.Geo.
Local Government Representative

Andrea Akelaitis, LLB
Environmental Representative

Anne Bancroft-Jones, M.Sc., RPP
Industry Representative

Vincent Hanemayer, P.Eng.
Ministry Representative

DIRECTORS AT LARGE

Duncan Macdonald, P.Eng., B.Sc.
Chair, Governance Committee

Tara Siemens Kennedy, P. Chem.
Chair, Membership Committee

Patricia Carmichael, P.Geo.
Chair, Membership Committee

Trish Miller, M.S.c., R.P.Bio.
Chair, Discipline Committee

Guy Patrick, P.Eng., M.Sc.
Chair, Performance Assessment Committee

PARENT ORGANIZATION DIRECTORS

Tony Gillett, P.Eng.
President

Eva Gerencher, M.Sc., P.Ag.
Chair, Performance Assessment Committee BCI

Beth Power, M.Sc., R.P.Bio.
Chair, Technical Review Committee CAB

MESSAGE FROM THE PRESIDENT



President
Tony Gillett

Returning to pre-2017 numbers, within the past year we have seen continued growth in the number of applications processed through CSAP. This suggests the Ministry of Environment, CSAP, industry, and the consulting community have worked out many of the practical implications of the recent CSR amendments and have largely climbed over the ensuing learning curve. Well done everyone.

I would like to take this opportunity to thank two retiring appointed directors. Andrea Akelaitis and Anne Bancroft-Jones have provided excellent perspective to the board during their terms and we have all benefited greatly from their insights.

On that same note, I would also like to congratulate Peggy Evans on her retirement from the ministry. Peggy has been a pillar of the contaminated sites community through her many years of public service and a huge part of the excellent relationship that CSAP has with the ministry. I welcome you to join me in wishing her a much deserved and happy retirement.

Of course, no message is complete these

days without an acknowledgement of the unprecedented circumstances we are living through. COVID-19 has surely affected each of us in a multitude of ways. Seeing from the submissions received so far this year, the good work of our members continues, and I find that encouraging. I hope you are all finding the time and means to take care of yourselves and your loved ones.

Finally, I would like to thank you for providing me the opportunity to serve you as this last year's president and as a director since 2016. I have learned so much, and enjoyed working with and for you, our excellent CSAP staff, fellow board members, and committee volunteers. I would encourage any of you to get involved in the Society however you can. I am confident you will find it as rewarding as I have.

A blue ink signature of Tony Gillett.

Tony Gillett

MESSAGE FROM EXECUTIVE DIRECTOR



Executive Director
Catherine
Schachtel

As with many of our member companies, the CSAP office closed in mid-March as recommended by our Provincial Health Officer, with staff members working from home to maintain services. I congratulate the staff of CSAP for their diligence and commitment, allowing a seamless transition. As you are aware, the Board agreed to postpone this year's Annual General Meeting from early June through to Sept 24th. I appreciate the retiring board members for agreeing to extend their commitment to CSAP.

To keep members updated, the ministry agreed to proceed with the June Professional Development (PD) Workshop as a webinar with a detailed overview of their current initiatives. The workshop recording is available on the CSAP website.

Going forward, plans include a re-work to our members database to further consolidate submission information and member activities to provide real-time statistics and allow relevant data mining. The updated Submission Manager is due to be back online by mid-summer including a new function

allowing members to research ministry documents.

As always, I would like to thank our Directors who play a pivotal role in the success of the society. Directors stepping down this year; Tony Gillett, President, who has been a notable advocate for the membership, Eva Gerencher, Performance Assessment Committee Chair, who was instrumental in our ongoing communication and collaboration with the ministry, and Beth Power, Technical Review Committee Chair, whose strong organizational skills lead to a number of projects being completed during her tenure. They will be missed.

I would also like to thank our members, committee members, and staff for their continued support and contributions throughout the year.

A blue ink signature of Catherine Schachtel.

Catherine Schachtel

MEMBERSHIP COMMITTEE



Patricia Carmichael

MEMBERS:

Patricia Carmichael, P. Geo.,
Chair
Tadd Berger, M.Sc., EP, P. Ag.
Audrey Wagenaar, P. Chem.
Raminder Grewal, P. Eng
Simone Mol, Ph. D, P. Chem.
Sam Reimer, P. Ag.

EXAM DEVELOPMENT SUB-COMMITTEE:

Sam Reimer, P. Ag.
Ian Mitchell, P. Eng
Michael Geraghty, P. Geo.

COMMITTEE PURPOSE

- Administer the membership application and examination process;
- Verify that existing members maintain their qualifications.

OVERVIEW

In 2019/20 the committee continues to revise the Membership Guidelines with respect to clarifying CSAP requirements for eligibility; remaining in good standing; and submitting Professional Development hours. We anticipate posting the most recent version of the Membership Guidelines in late summer.

ACCOMPLISHMENTS

Reviewed the Bylaw, Rules and Membership Guidelines for consistency on requirements to remain in good standing.

Current version of the Membership Guidelines (January 2020) can be found here: <https://csapsociety.bc.ca/join/guidelines/>.

MEMBERSHIP STATISTICS

As of March 31, 2020, there were:
117 APs (93 numerical standards APs
18 risk-based standards APs; 6 dual classification)
6 associate members
34 members who renewed; and
2 members who retired

NEW MEMBERS

Congratulations to the following candidates who have successfully completed the CSAP experience review and examination process, and have been appointed to the Roster on January 25th, 2020.

Numerical Standards Approved Professionals:

Darlene Atkinson
Lindsay Beaton
Brent Olson
Paul Gardner

Risk Assessment Approved Professionals:

Albert Loveridge

RETIRING MEMBERS

Robin Jones
Robert Beck

BY PROFESSIONAL ORGANIZATION AFFILIATION

83 Engineers and Geoscientists of BC

19 College of Applied Biology

13 BC Institute of Agrology

5 Association of the Chemical Profession of BC

MEMBER PARTICIPANTS 2019 / 2020

Mark Adamson	Tom Frkovich	Robin Jones	Robert McLenehan	Lesley Reid	Christine Thomas
Patrick Allard	Michael Geraghty	Blair King	Trish Miller	Peter Reid	David Tiplady
Tadd Berger	Eva Gerencher	Ingolf Lambrecht	Dave Mitchell	Sam Reimer	Ajay Tumber
Marc Cameron	Michael Gill	Lori Larsen	Ian Mitchell	Tara Siemens-Kennedy	Gabriel Viehweger
Patricia Carmichael	Tony Gillett	Gary Lin	Simone Mol	Michael Sloan	Audrey Wagenaar
Jason Christensen	Raminder Grewal	Philip Lowery	Dave Newton	James Smith	Alan Walker
Greg Danyluk	Gary Hamilton	Duncan Macdonald	Reg North	Andrew Sorensen	Paul Webb
John DeCesare	Craig Harris	Jim Malick	Cindy Ott	Scott Steer	Jim West
Rob Dickin	Ian Hers	Bonnie Marks	Guy Patrick	Greg Sutherland	Jason Wilkins
Brant Dorman	Art Hildebrand	Ian Marsh	Beth Power	Bob Symington	Dave Williams
Colin Dunwoody	Martin Jarman	Blair McDonald	Stefan Quaglia	Jeff Taylor	Ross Wilson
Paul Embregts	Chuck Jochems	Michael McLeay	Michael Rankin	John Taylor	Reidar Zapf-Gilje

MEMBER VOLUNTEER HOURS 2019 / 2020

54 Number of AP's who volunteered

57 Avg. number of hours volunteered

221.75 Highest number of hours

3101.5 Total number of hours volunteered

MEMBERSHIP GUIDELINES

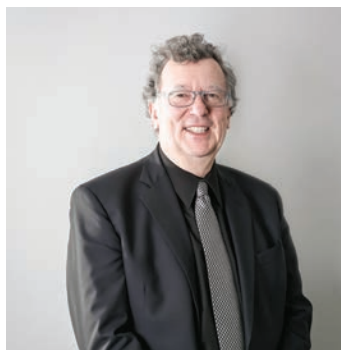
<https://csapsociety.bc.ca/join/guidelines/>

<http://csapsociety.bc.ca/join/examinations/>

<http://csapsociety.bc.ca/join/experience-review/>



PROFESSIONAL DEVELOPMENT COMMITTEE



Guy Patrick

MEMBERS:

Guy Patrick, P.Eng., M.Sc.,
Chair
Cindy Ott, P.Ag., Geo.L.,
P.Chem. Erin Robson,
B.A.Sc., M.Eng., P.Eng.
Jim Laidlaw, P.Eng.
Travis Deeter, P.Eng.
Bob Symington, P.Geo.

COMMITTEE PURPOSE

The Professional Development Sub-Committee works to provide learning opportunities for our members, bringing together expertise, experience and knowledge to support high professional standards and foster innovation.

OVERVIEW & ACCOMPLISHMENTS

It has been an unusual year as we re-configure ourselves in the way we communicate and share knowledge in the COVID-19 world. Our work over the past year has included planning for the Fall PD Workshop in 2019, planning for the upcoming Spring PD Workshop, and supporting CSAP teams overseeing the new searchable database of ministry documents, the revised Submission Manager, and new webinars. The most recent webinar, "Lessons Learned and More," provides information and lessons learned on performance assessments, preliminary screening, detailed screening and more. All past webinars can be accessed from the CSAP website.

The 2019 Fall PD Workshop was a great success, and included a special guest speaker, Yvo Veenis, who described the history and status of contaminated sites management and sustainability in remediation in the Netherlands. This was followed by presentations of the evolution of risk assessments in BC, and a comparison of the Netherlands' approach to common practice in BC. We also had updates on initiatives undertaken by CSAP and the ministry.

In the upcoming year, we plan to develop and deliver additional training webinars, as well as to seek further learning opportunities for our members. We also look forward to your participation in the upcoming AGM and

Fall PD Workshop, being held virtually, in November 2020.

AGM 2019

ATTENDEES:

82 MEMBERS • 71%

FALL PD WORKSHOP 2019

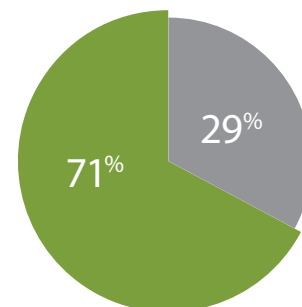
CSAP's Fall Professional Development Workshop unites our members and the broader community. Some of the country's leading practitioners attend and present on a range of relevant topics in the contaminated land sector. Members and non-members are welcome to participate in CSAP's interactive Fall PD Workshops.

ATTENDEES:

72 MEMBERS

30 NON-MEMBERS

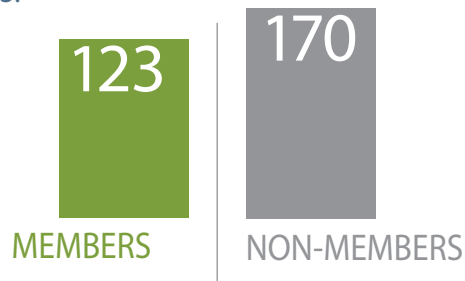
TOTAL - 102



MEMBERS UPDATE

The Members Update allows CSAP to communicate changes, news, events, and updates from the Ministry of Environment and Climate Change Strategy on a quarterly basis. The Members Update contains information on requirements to make a successful submission.

SUBSCRIBERS:



PD WEBINARS

csapsociety.bc.ca/members/pd-webinars/

TECHNICAL REVIEW COMMITTEE



Beth Power

MEMBERS:

Beth Power, R.P.Bio., Chair
Gary Lin, P.Eng.
Jeff Taylor, P.Eng.
Christine Thomas, R.P.Bio.
Simone Mol

ACCOMPLISHMENTS

This year has been a bit quieter than usual, as the TRC's budget was substantially lower than in recent years. In 2019/20, CSAP completed the following Special Projects:

- Updates to CSAP Soil Vapour Guidance
- PFAS Guidance

The following technical review is ongoing:

- Operational definitions of where sensitive and typical sediment quality standards apply

COMMITTEE PURPOSE

The Technical Review Committee manages the technical review process, the CSAP Scholarship Program, the CSAP Small Special Project Funding Program, and other technical issues on behalf of CSAP.

OVERVIEW

When requested, we conduct technical reviews from internal (e.g. CSAP Board of Directors, CSAP Committees) or external parties (e.g. BCENV). The TRC also conducts special projects to address approved professional-related issues and guidance.

TECHNICAL STUDIES

<https://csapsociety.bc.ca/members/professional-development/technical-studies/>

This has been a year of collaboration for the TRC as we continued to put procedures in place – for example, a more standardized approach to procurement for projects, improved project management, and revised guidelines (see here) for our work. This is the completion of Beth's term as Chair of the TRC – she thanks all the TRC members in recent years for their hard work and ideas. Going forward, ideas the TRC may pursue are “horizon-scanning” for incoming issues and opportunities, as well as how to make our contaminated sites practices more sustainable in all senses.

RESEARCH SCHOLARSHIPS

In 2019, three scholarships were awarded to graduate students whose research is related to contaminated sites:

Timothy S. Bientjes – Ecological Restoration, BCIT

John Morra – Environmental Toxicology, SFU
(Mike Macfarlane Award recipient)

Darian Weber – Ecological Restoration, SFU

PERFORMANCE ASSESSMENT COMMITTEE



Eva Gerencher

MEMBERS:

Eva Gerencher, P.Ag.,
M.Sc., Chair
Chuck Jochems, P.Eng.
David Mitchell, P.Eng.
Gary Hamilton, P.Geo., M.Eng.,
Ph.D.
Ingolf Lambrecht, P.Geo.

- Updating the PA Guidelines to provide consistency and transparency with CSAP's submission screening and review processes.
- Continued engagement with ENV to support the PA process; supporting acceptance of well backed professional judgment and clarification of expectations of completeness and accuracy of submissions.

COMMITTEE PURPOSE

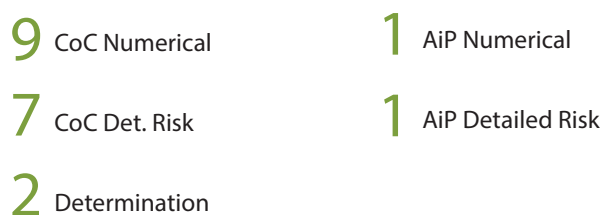
The Performance Assessment Committee (PAC) is responsible for CSAP's quality assurance process, ensuring approved professional recommendations for legal instruments are supported by scientifically sound technical reports prepared in accordance with the governing legislation and Ministry of Environment and Climate Change Strategy (ENV) governing legislation, protocols, procedures and guidance. The overall goal of the performance assessment (PA) process is to confirm that the documents submitted to ENV for legal instrument applications are accurate, complete and valid. One in every eight approved professional recommendations is selected for a performance assessment on a random basis. Performance assessments may also be triggered by a remedial measure outcome of a previous performance assessment, a request by the ministry, or where errors are identified during the CSAP detailed screening process.

ACCOMPLISHMENTS

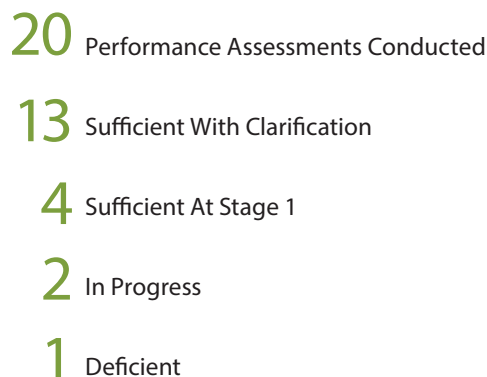
PAC, together with the Detailed Screening Sub-Committee, completed screening of 105 submissions and undertook 19 performance assessments. The committee's work over the past year has also included:

- Communicating "Lessons Learned" and regulatory changes identified in performance assessments in CSAP's Members Update and a webinars.
- Presentation of the third annual interactive quiz on "Lessons Learned" from performance assessment and detailed screenings at CSAP's 2019 Fall Professional Development Workshop.

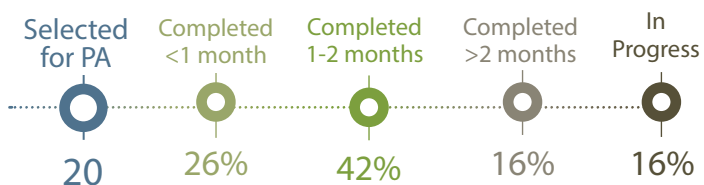
PERFORMANCE ASSESSMENT CONDUCTED



PERFORMANCE ASSESSMENT CONDUCTED



PERFORMANCE ASSESSMENT TIMELINES



Note: Approved Professionals Response time and Ministry of Environment time to release instruments not included.

PERFORMANCE ASSESSMENT

<https://csapsociety.bc.ca/members/performance-assessment/>

DETAILED SCREENING SUB-COMMITTEE



Bob Symington

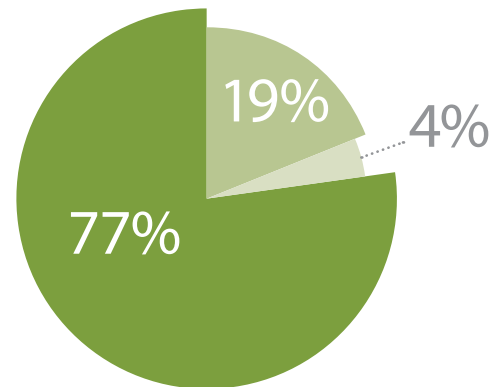
MEMBERS:

Bob Symington, P.Geo.,
Chair
Heather Osachoff,
Eva Gerencer, P.Ag.,
M.Sc.,
David Newton, P.Geo.
Tara Siemens-Kennedy,
P.Chem.
Anna Popova, CSAP
Screener

DETAILED SCREENING

csapsociety.bc.ca/members/guidelines/submission-screening/
csapsociety.bc.ca/wp-content/uploads/CSAP-Admin-and-Detailed-Screening-Guidance-_July-2018-Current.pdf

POST OMNIBUS INSTRUMENT TYPES (52 REVIEWED)



Determination AiP CoC

COMMITTEE PURPOSE

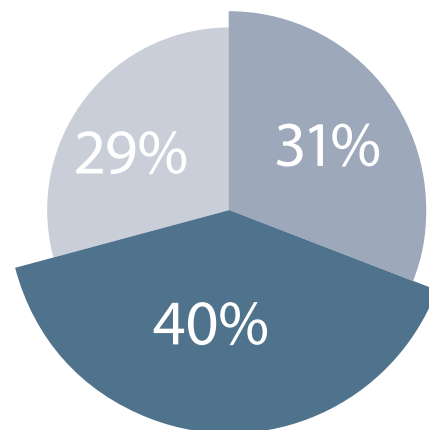
The DSC was established in 2014 to design and implement a submission screening process to be undertaken by CSAP on behalf of ENV. The DSC meets to review screening issues and ENV feedback to fine tune and update screening tools and disseminate this information to the membership.

OVERVIEW

In the past year, the DSC has been corresponding on CSAP's screening process and screening tools. Results of these reviews have resulted in amendments to the Transmittal Letter, Annotated SoSc and the Detailed Screening spreadsheets. The DSC recently conducted a webinar to update the membership on lessons learned, and updates to the DS process and guidance. Specific items addressed included;

- The use of CSAP PCOC Screening Document.
- Clarification on the uses of P21 and common issues.
- Updates to the Annotated SoSC.
- Presentation of AG11 communications.
- Application for Part Sites and the P6 Process.
- New Requirements on the presentation of substances in Schedule C with respect to those substances evaluated and remediated.

TYPES OF STANDARDS IN COCS/AIPS POST OMNIBUS (52 REVIEWED)



CoC/AIP with both Risk & Numeric CoC/AIP with risk CoC/AIP with numeric

GOVERNANCE COMMITTEE



Duncan Macdonald

MEMBERS:

Duncan Macdonald,
P.Eng., B.Sc., Chair
Greg Sutherland, R.P.Bio.,
Ph.D.
Cindy Ott, P.Ag., Geo.L.,
P.Chem.
Peter Reid, P.Eng., M.Eng.

OVERVIEW & ACCOMPLISHMENTS

- Review of changes to bylaws recommended by the Membership and Discipline Committees
- Review of proposed changes to the membership guidelines and terms of reference for the committees
- Review and edits to the Director's Handbook
- Development of a risk analysis for the Society
- Review of process and eligibility criteria for the election of directors.
- Review of directors/committees/executive director evaluations
- Review of executive director succession plan

COMMITTEE PURPOSE

The purpose of the committee is to oversee the effectiveness of functioning the Board of Directors and committees, task forces, and any other work undertaken by the board. The committee is responsible for any assessments, developments and recommendations to of governance principles, policies and practices for the functioning of the board and Society.

The risk analysis was a new project for the Governance Committee this year. The intent is to consider risks to the Society, and their probability, magnitude, and mitigation measures. Categories of risk include: financial, legal, operations, government, and reputation.

DISCIPLINE COMMITTEE



Trish Miller

MEMBERS:

Trish Miller, M.S.c., R.P.Bio., Chair
Alan Walker, P.Eng.
Reidar Zapf-Gilje, P.Eng.
Chuck Jochems, P.Eng.
Vijay Kallur, P.Eng.

existing measures and developed new ones to provide a range of measures that would be commensurate with the significance of the deficient issue found in the performance assessment. As part of this review process, the Discipline Committee solicited input from CSAP members on potential new options to consider and to obtain feedback on the remedial measures used by the DC in the past. Feedback was obtained by members, discussed by the Discipline Committee and implemented in the new measures. Feedback on the changes to the measures was also obtained by the Board. The new measures have been added to the Discipline Committee guidelines. No written complaints requiring disciplinary action were submitted to CSAP this year. In addition, disciplinary measures were assigned to one deficient submission this year. No complaints requiring disciplinary action were submitted to CSAP this year.

COMMITTEE PURPOSE

The Discipline Committee, on behalf of the Board, reviews, complaints, and determines remedial measures for submissions found deficient through the performance assessment process.

DISCIPLINE GUIDELINES

<https://csapsociety.bc.ca/members/discipline/>

OVERVIEW & ACCOMPLISHMENTS

In 2019/2020 the Discipline Committee reviewed

MEETING ACTIVITY

DIRECTOR, INTERNAL, & STANDING COMMITTEE MEETINGS

- 7 BOARD OF DIRECTORS MEETINGS
- 4 DISCIPLINE COMMITTEE MEETINGS
- 7 EXECUTIVE COMMITTEE MEETINGS
- 10 PERFORMANCE ASSESSMENT MEETINGS
- 3 DETAILED SCREENING SUB-COMMITTEE MEETINGS
- 4 PROFESSIONAL DEVELOPMENT MEETINGS
- 2 GOVERNANCE COMMITTEE MEETINGS
- 4 MEMBERSHIP COMMITTEE MEETINGS
- 7 ENV FACE TO FACE MEETINGS
- 4 TECHNICAL REVIEW COMMITTEE MEETINGS
- 1 ANNUAL GENERAL MEETING & PD WORKSHOP
- 1 FALL PD WORKSHOP MEETINGS

EXAM PROCESS MEETINGS

- 3 LEAD EXAM MEETINGS
- 2 NUMERICAL EXAM WORKSHOP
- 1 NUMERICAL EXAM WRITING WORKSHOP
- 2 REGULATORY EXAM WORKSHOP
- 1 REGULATORY EXAM WRITING WORKSHOP
- 2 RISK EXAM WORKSHOP
- 1 RISK EXAM WRITING WORKSHOP

66 TOTAL MEETINGS

SPECIAL THANKS TO OUR STAFF



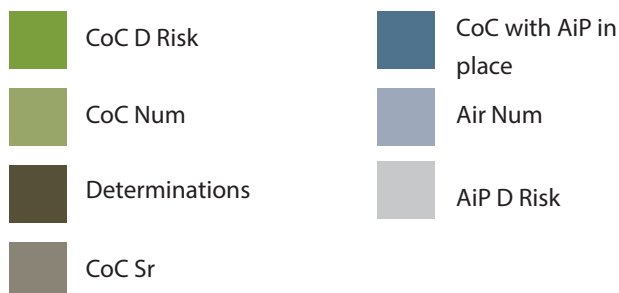
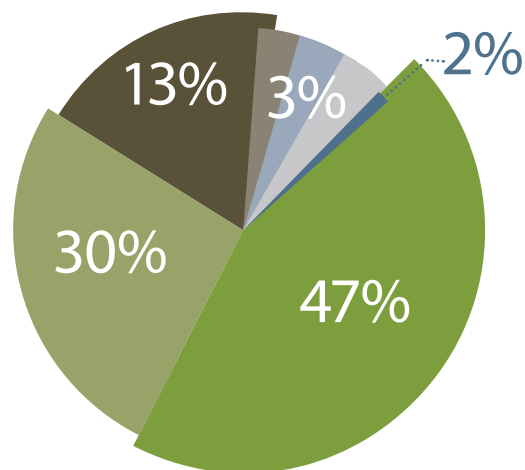
Left to right - Nelly, Anna, Raquel

Nelly Pomareda, Operations Manager

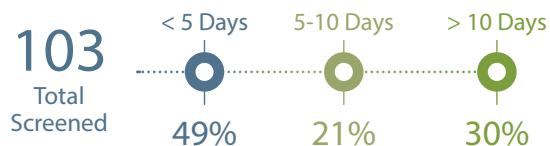
Anna Popova, Administrative Screener

Raquel Damecour, Communications Consultant

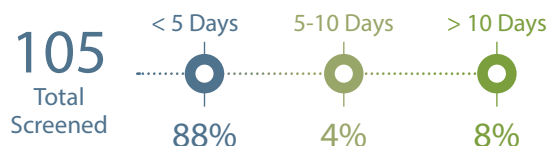
INSTRUMENT OVERVIEW 2019-2020



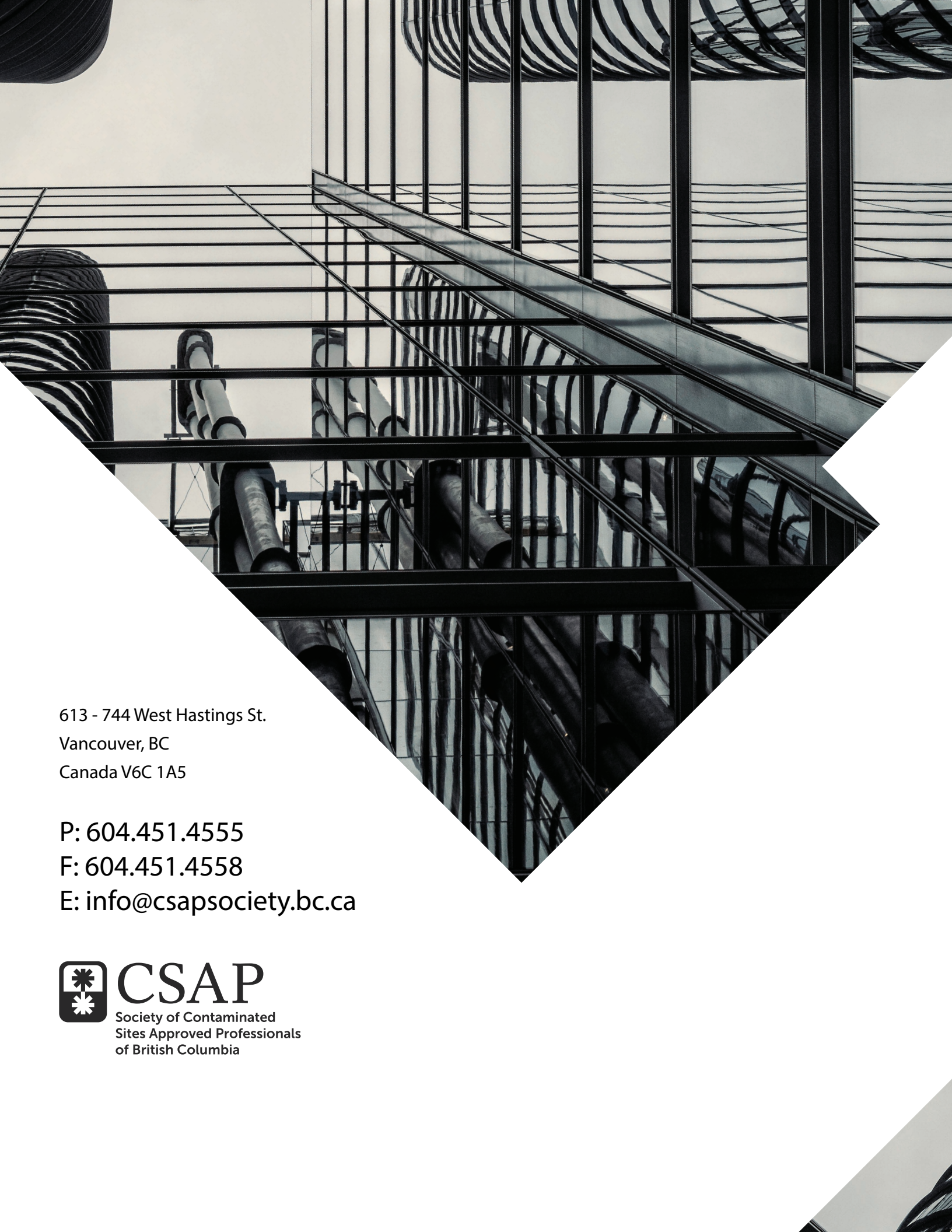
SUBMISSION DETAILED SCREENING TIME



SUBMISSION PRELIMINARY SCREENING TIME



Note: Approved Professionals Response time and Ministry of Environment time to release instruments not included.



613 - 744 West Hastings St.
Vancouver, BC
Canada V6C 1A5

P: 604.451.4555
F: 604.451.4558
E: info@csapsociety.bc.ca



CSAP

Society of Contaminated
Sites Approved Professionals
of British Columbia