

CSAP Reference No: 19-

Site ID:

AP:

Lat:

PID:

Type:

Long:

	o	'		“
	o	'		“

Civic Address:

Legal Desc:

Notification of Offsite migration

- Correct Site ID Correct Lat and Long Correct Civic Address
 Correct PID Correct Legal Description Signed and Dated
 Correct Property owner AG 11 Communication record

Site Risk Classification *(not required for Determination)*

- Correct Site ID Correct PID Correct Lat and Long
 Property owner Correct Legal Desc. Correct Civic Address
 Exposure Pathway Questionnaire
 (If required by sections VI and VII of Site Risk Classification Report) Signed and Dated

Contaminated Sites Services Application Form

- Correct Applicant Correct Site ID Correct Legal description
 Correct Instrument chosen in Part C “other services” Correct PID
 Correct Civic Address Correct Lat and Long Signed and dated
 Part E is completed Correct Property Owner

Summary of Site Condition

- Correct Property owner Correct Site ID Correct Civic Address
 Correct Legal description Correct PID Correct Lat and Long
 Document Summary (Part 3) Section 4.7 completed
 Section 4.5 has complete substances list Section 7.1 and 8.2 have AP’s name
 Signed/Dated by AP Signed/Dated by owner, lessee, or agent... (Sect 8.1)
 Signed/Dated by Arm’s Length Reviewer (Sect 7.3). Type of review indicated
 Sections 4.5, 4.6, 5.2 and 5.4 – Report#, Figure# and Page# are listed (or N/A)

Cover Letter. Screen for **format** as well as **content**.

- Victoria File # (Detailed site registry) Site ID
 Addressee is applicant Civic Address
 CC part includes municipality, AP, CSAP, site owner, for Determination: all interested parties from Land Title; for CoC and AiP: mortgage and lien holders

Instrument. Screen for **format** as well as **content**.

- Lat and Long PID Civic Address Legal Desc. Site ID (footer)
 Substances used against SoSC 7.2
 Land use Water use Sediment use Soil vapour
 Media used against SoSC 4.4:
 Land use Water use Sediment use
 Included docs against SoSC 3.0 Confirm Legal plan #