CSAP Reference No: 19-Site ID: AP: Long: PID: Type: **Civic Address: Legal Desc: Required Ministry Submission Documents** Borehole Log: Disclaimer in pfd; Spreadsheet MoE Pre-approval (Check Site Registry) Technical Guidance 11 (DSI Checklist) Mandatory Technical Guidance 10 (PSI Checklist) Mandatory except for Contaminated Soil Relocation Agreements, Preliminary and except for Contaminated Soil Relocation Agreement and CoCs based Final Determinations, and COCs after AIPs Required Supporting Documents Reports Instrument □ PSI Approval in Principle (Standards) □ DSI Remediation Plan □PSI □DSI ☐ HHERA Approval in Principle (Risk) ☐ Remediation Plan Certificate of Compliance STD □ PSI Confirmation of Remediation □ PSI ☐ HHERA Certificate of Compliance (Risk) ☐ Confirmation of Remediation ☐ PVP CoC with an AiP in place Confirmation of Remediation □ PSI Preliminary and Final Determination Contaminated Soil Relocation ☐ Investigation Report for source site and characteristics (as per CSRA and Agreement SoSC) of the receiving site/location and Soil Relocation Agreement **Initial Screening** Look up Lat, Long to make sure it is correct CD, USB Draft instrument and cover letter in Word All documents listed in transm. letter **Submission Fees** Correct CSAP amount Correct Ministry amount **Site plan** in **Schedule "A"** (Part of instrument) Oriented north, clearly labelled with a north arrow Identified by continuous bold line Not arial plan Street names No logos **Location map** in **Schedule "A"** (Part of instrument) Oriented north, clearly labelled with a north arrow Site clearly marked Scale Street names No logos Land Title Office Records (LTO) Correct PID Current (within 6 months) Correct Legal Description Correct Property Owner Area-Based Site Registry Search results Report 0.5 km radius Correct Site ID Correct Lat and Long Current (within 6 months) Correct Civic Address Detail Site Registry Search results Correct Site ID Current (within 6 months) Correct Lat and Long Correct Civic Address Correct PID **Notification of Independent Remediation** (not required for Determination, for risk based confirm with AP) Correct Site ID Correct Civic Address Correct Lat and Long Correct PID Correct Legal Description Signed and Dated

Correct Property owner

Notice of Completion of Remediation Submitted

**CSAP Reference No: 19-**Site ID: AP: PID: Type: Long: **Civic Address: Legal Desc: Notification of Offsite migration** Correct Site ID Correct Civic Address Correct Lat and Long Correct Legal Description Correct PID Signed and Dated Correct Property owner AG 11 Communication record **Site Risk Classification** (not required for Determination) Correct Site ID Correct PID Correct Lat and Long Correct Civic Address Property owner Correct Legal Desc. **Exposure Pathway Questionnaire** Signed and Dated (If required by sections VI and VII of Site Risk Classification Report) **Contaminated Sites Services Application Form** Correct Applicant Correct Site ID Correct Legal description Correct Instrument chosen in Part C "other services" Correct PID Correct Civic Address Correct Lat and Long Signed and dated Part E is completed Correct Property Owner **Summary of Site Condition** Correct Site ID Correct Property owner Correct Civic Address Correct Legal description Correct PID Correct Lat and Long Document Summary (Part 3) Section 4.7 completed Section 4.5 has complete substances list Section 7.1 and 8.2 have AP's name Signed/Dated by AP Signed/Dated by owner, lessee, or agent... (Sect 8.1) Signed/Dated by Arm's Length Reviewer (Sect 7.3). Type of review indicated Sections 4.5, 4.6, 5.2 and 5.4 – Report#, Figure# and Page# are listed (or N/A) **Cover Letter.** Screen for **format** as well as **content**. Victoria File # (Detailed site registry) Site ID Addressee is applicant Civic Address CC part includes municipality, AP, CSAP, site owner, for Determination: all interested parties from Land Title; for CoC and AiP: mortgage and lien holders **Instrument.** Screen for **format** as well as **content**. PID Lat and Long Civic Address Legal Desc. Site ID (footer) Substances used against SoSC 7.2 Land use Sediment use Water use Soil vapour Media used against SoSC 4.4: Sediment use Land use Water use

Included docs against SoSC 3.0 Confirm Legal plan #